Mankato/North Mankato Area Planning Organization
Technical Advisory Committee
Thursday, May 15, 2014 – 2:30PM
Intergovernmental Center,
The Minnesota River Room,
10 Civic Center Plaza, Mankato, MN 56001

I. Call to Order

II. Introductions

III. Approval of Agenda

IV. Approval of Minutes – March 20, 2014

V. Old Business
   1. Public Participation Plan Update

VI. New Business
   2. Long Range Transportation Plan Update and Proposal Recommendation
   3. Member Jurisdictions Billing
   4. Statewide Functional Classification Update
   5. Mankato Transit Bus Route Expansion
   6. SP 5212-27: Veteran’s Memorial Bridge Pedestrian / ADA Compliance and Bike Trail

VII. Technical Advisory Comments

VIII. Adjournment
A meeting of the Technical Advisory Committee (TAC) of the Mankato Area Planning Organization was held on March 20, 2014 at 2:30 p.m. in the Minnesota River Room of the Intergovernmental Center. Present were Michael Fischer – City of North Mankato Community Development, Jeff Johnson – City of Mankato Engineer, Ben Sparks for Mary Fralish – City of Mankato Public Works Director, Mark Anderson – City of Mankato Transit, Ronald Fields – Minnesota State University, Mankato, Karl Friedrichs – Lime Township, Paul Vogel – Executive Director, Lisa Bigham – District 7 Minnesota Department of Transportation (MnDOT), Josh Pearson – Region Nine Development Commission, Douglas Schaller – South Bend Township, Jake Huebsch – Mankato/North Mankato Area Planning Organization, Jerry Kolander for Sheri Allen – ISD 77, Bobbi Retzlafl – Minnesota Department of Transportation (MnDOT), Ed Pankratz – Mankato Township, Ronda Allis – Minnesota Department of Transportation (MnDOT), Ryan Rupp – Student from Minnesota State University, Mankato

I. **Call to Order**

Chair Mr. Johnson called the meeting to order at 2:30 p.m.

II. **Introductions**

Introductions were made.

III. **Approval of Agenda**

Mr. Kolander moved and Mr. Pearson seconded a motion to approve the agenda. With all voting in favor, the motion carried unanimously.
IV. Approval of Minutes, January 16, 2014

Mr. Friedrichs moved and Mr. Fischer seconded a motion to approve the minutes. With all voting in favor, the minutes were approved.

V. Old Business

1. Request for Proposal for Long Range Transportation Plan Update

Staff updated the group on the RFP solicitation. The solicitation was officially released on February 24, 2014 and the deadline to submit proposals is April 10, 2014. It is anticipated that the evaluation and selection will be completed according to the following schedule:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>2/24/2014</td>
<td>Start of RFP posting for 45 Days</td>
</tr>
<tr>
<td>4/10/2014</td>
<td>End of RFP posting / deadline for RFP submittals</td>
</tr>
<tr>
<td>4/4/2014</td>
<td>Last date MAPO staff will answer RFP questions.</td>
</tr>
<tr>
<td>April/2014</td>
<td>Evaluation and scoring of RFP submittals, notification of successful bidder</td>
</tr>
<tr>
<td>May/2014</td>
<td>Contract negotiations finalized</td>
</tr>
<tr>
<td>June/2014</td>
<td>MAPO Board, Mn/DOT, FTA approvals</td>
</tr>
<tr>
<td>June/2014</td>
<td>Notice to proceed pending execution of contract documents</td>
</tr>
</tbody>
</table>

The RFP subcommittee met prior to the TAC meeting to discuss the RFP review and ranking process. Staff will revisit the evaluation form based on comments received from committee members. It is anticipated that the review committee will receive the submitted proposals by April 14th and will meet again on April 17th to review and rank proposals.

VI. New Business

1. Public Participation Plan

Staff updated the TAC on the development of the Public Participation Plan (PPP). The PPP specifically outlines the procedures to be used during the development of the Transportation Improvement Program (TIP), Long Range Transportation Plan (LRTP), Public Participation Plan, and other plans and studies as appropriate. The MAPO must provide a 45 day public comment period for the plan. Mr. Pearson motioned to recommend distribution of the Public Participation Plan and to provide a 45 day public comment period to the MAPO Policy Board. Mr. Anderson seconded the motion will all voting in favor the motion passed.

2. Title VI Plan

As a sub recipient of federal funds administered by the Federal Transit Administration (FTA) and/or the Federal Highway Administration (FHWA) from the State of Minnesota, the MAPO is required to comply with the Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and all related
MAPO TAC Meeting Summary

regulations and statutes. The MAPO Title VI Plan has been reviewed by MnDOT and was presented to the TAC for approval. Ms. Retzlaff pointed out the Title VI Plan must be reviewed every 3 years. Mr. Fields motioned to recommend approval of the Title VI Plan to the MAPO Policy Board. Mr. Friedrichs seconded the motion will all voting in favor the motion passed.

3. Transportation Alternatives Program Ranking

Staff and Ms. Allis updated the TAC on two Transportation Alternatives Program (TAP) projects that were recommended for funding in the MAPO area. The two TAP projects are the City of Mankato’s Washington Elementary Safe Routes to School project recommend for funding in 2017 and the City of Mankato's Warren Street Bike and Pedestrian Improvement project recommend for funding in 2018. Mr. Allis explained two funding scenarios for TAP funding. The first scenario is if MnDOT District 7 does not receive State Safe Routes to School dollars for the Washington Elementary projects and the second scenario is if the Washington Elementary project receives State Safe Routes to School dollars. MnDOT District 7 should have more information on the State Safe Routes to School solicitation the week of March 24th.

The City of North Mankato, City of Eagle Lake and ISD#77 applied collectively for Safe Routes to School planning dollars and should be notified the week of March 24th. If funded, the entire School District would eventually have a State Safe Routes to School plan as a Safe Routes to School plan was completed for the schools in the City of Mankato in May of 2013.

4. Mankato Transit STIP Amendment

Mr. Anderson from the Mankato Transit Agency stated that the projected 2015-2018 federal apportionment for the transit system is $871,510, of that amount, one half, or $435,755 is dedicated to operations and requires 50% matching funds. The remaining amount may be spent on operations or capital projects. For the purpose of Federal Transit Administration funding, examples of capital projects are bus purchases, passenger amenities, buildings and structures and preventive maintenance. The benefit to using some of the remaining federal apportionment on capital, in this case preventative maintenance, and bus purchases is that we’re only required to provide 20% in matching funds and the FTA will supply 80%. For this reason the Mankato Transit is requesting recommending approval of the Mankato Transit 2015 – 2018 STIP amendment.

Mr. Pearson recommend approval of the Mankato Transit STIP amendment. Mr. Friedrichs seconded the motion with all voting in favor the motion passed. Staff will create a resolution for transit amendment for the MAPO policy Board to consider at the April 3rd Policy Board meeting.
5. **MAPO Area STIP Projects**

Staff and Ms. Bigham provided an overview of the 2014-2018 list of projects that are in the MAPO planning boundary that are included or are recommended for inclusion in the State Transportation Improvement Program (STIP). The STIP is Minnesota’s four year transportation improvement program that identifies the schedule and funding of transportation projects by state fiscal year (July 1 through June 30). It includes all state and local transportation projects with federal highway and/or federal transit funding along with 100% state funded transportation projects.

Staff explained that before the MAPO can develop a TIP, the Long Range Transportation Plan must be completed. Until a formal TIP has been developed by the MAPO, it’s the role of the MAPO to review and acknowledge the list of projects in the STIP that are located in the MAPO planning area.

Mr. Friedrichs motioned to approve the draft 2014-2018 list of projects in the MAPO Area with the addition of the Mankato Transit amendments. Mr. Pearson seconded the motion with all voting in favor the motion passed.

6. **Recap From February 6, 2014 Policy Board Meeting**

Staff provided a brief overview from the MAPO Policy Board meeting on February 6th, 2014. The Policy Board meeting minutes were provided to the TAC.

**VII. Technical Advisory Comments**

TAC members asked for an “alphabet soup” guide to assist in identifying acronyms. Staff will provide an acronyms sheet at upcoming meetings.

**VIII. Adjournment**

With no further business, Mr. Friedrichs moved to adjourn the meeting. The motion was seconded by Mr. Pearson. The meeting was adjourned at 4:00 p.m.

__________________________
Chair, Mr. Johnson
AGENDA RECOMMENDATION

Agenda Heading: Public Participation Plan Update
Item No: 5.1

Agenda Item: Public Participation Plan

Recommendation Action(s): Informational

Summary: At the April 3, 2014 Policy Board meeting, the MAPO Policy Board approved the release of the Public Participation Plan (PPP) for the required 45 day public comment period. The PPP was officially released on April 15, 2014 and the deadline to submit comments is May 27, 2014.

Hard copies of the PPP were distributed to The City of Mankato, City of North Mankato, City of Eagle Lake, County Administrative Buildings of Blue Earth and Nicolette, Blue Earth County Library in Mankato and the Taylor Library in North Mankato. In addition, the PPP was placed on the MAPO’s and the Blue Earth County web site along with an email distribution sent to local, state and federal partners linking to the PPP. Finally, a Public Notice was placed in the Mankato Free Press newspaper and an official news release was sent out from the Public Information department from the City of Mankato.

After May 27th, staff will compile all received public comments and address them in the PPP. The final PPP and public comments will be presented to the TAC and Policy Board for final approval.

The following link will bring you to the PPP:

Attachments:

1. None
AGENDA RECOMMENDATION

Agenda Heading: Long Range Transportation Plan Update and Proposal Recommendation Update
Item No: 6.2

Agenda Item: Long Range Transportation Plan Update and Proposal Recommendation Update

Recommendation Action(s): Motion to accept the Long Range Transportation Plan Proposal submitted by SRF and to develop a contract with SRF consulting.

Summary:
On April 17th, a sub-committee of the TAC reviewed and ranked three submitted proposals for the Mankato/North Mankato Area Planning Organization’s Long Range Transportation Plan. The review committee consisted of: Michael Fischer, Jeff Johnson Ronald Fields, Paul Vogel, Lisa Bigham, Jake Huebsch and Al Forsberg. The subcommittee used the following criteria to evaluate and rank the proposals:

20% - Specialized expertise, capabilities and technical competence, as demonstrated by the Responder’s expressed project understanding, proposed project approach and methodology, project work plan, and project management techniques.

25% - Project background and experience, as demonstrated by the Responder’s ability, familiarity and experience with handling similar projects and the qualifications and related experience of key staff members.

25% - The Responder’s record of past performance on similar projects, including quality of work, ability to control costs, and ability to meet schedules.

10% - The availability of personnel and other specialized resources to perform the work within the specified time limit.

20% - Total cost and associated hours of work compared to other proposals

The review committee ranked the proposals as follows:
1. SRF
2. Nelson/Nygaard
3. WSB
<table>
<thead>
<tr>
<th></th>
<th>SRF</th>
<th>Nelson/Nygaard</th>
<th>WSB</th>
</tr>
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<tbody>
<tr>
<td>Jeff</td>
<td>94</td>
<td>75</td>
<td>76</td>
</tr>
<tr>
<td>Al</td>
<td>80</td>
<td>45</td>
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</tr>
<tr>
<td>Paul</td>
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<td>62</td>
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</tr>
<tr>
<td>Lisa</td>
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<tr>
<td>Michael</td>
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<tr>
<td>Ron</td>
<td>92</td>
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<tr>
<td>Jake</td>
<td>93</td>
<td>85</td>
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<tr>
<td>Total</td>
<td>631</td>
<td>494</td>
<td>451</td>
</tr>
<tr>
<td>Average</td>
<td>90.14</td>
<td>70.57</td>
<td>64.42</td>
</tr>
</tbody>
</table>

**Attachments:**

1. None
AGENDA RECOMMENDATION

Agenda Heading: Member Jurisdictions Billing
Item No: 6.3

Agenda Item: Member Jurisdictions Billing

Recommendation Action(s): Motion to approve and invoice member jurisdiction for annual 2014 local payments.

Summary: The MAPO receives federal and state funds that require a local match. In 2013, the City of Mankato covered the local share amount for the MAPO. The 2014 budget for the MAPO is $359,496 of which $45,487 is from local dollars. Below is the 2014 local share due amount which is planned to be billed out in June.

<table>
<thead>
<tr>
<th>2014 Local Share Due</th>
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<tbody>
<tr>
<td>UNIT OF GOVERNMENT</td>
</tr>
<tr>
<td>Blue Earth County</td>
</tr>
<tr>
<td>Nicollet County</td>
</tr>
<tr>
<td>City of Mankato</td>
</tr>
<tr>
<td>City of North Mankato</td>
</tr>
<tr>
<td><strong>TOTAL - MAPO</strong></td>
</tr>
</tbody>
</table>

Attachments:

1. None
AGENDA RECOMMENDATION

Agenda Heading: Statewide Functional Classification Update
Item No: 6.4

Agenda Item: Statewide Functional Classification Update

Recommendation Action(s): Informational

Summary: In 2012, the U.S. Census Bureau released urban area boundaries which were followed by the release of the Federal Highway Administration (FHWA) functional classification guidelines in 2013. The Minnesota Department of Transportation is currently performing a Statewide Functional Classification Review which was previously conducted in the mid 2000s.

The Minnesota Department of Transportation has developed a proposed draft of the functional classification update which are shown in the following maps. It’s the MAPO’s task to review the current and proposed functional classification and determine if information is missing/incorrect (example: missing roadway) or if jurisdiction(s) wish to propose a change in the functional classification of a roadway.

Attachments:

1. MAPO Area Functional Classification Maps (Current and Proposed)
AGENDA RECOMMENDATION

Agenda Heading: Mankato Transit Bus Route Expansion
Item No: 6.5

**Agenda Item:** Mankato Transit Bus Route Expansion

**Recommendation Action(s):** To approve the letter of recommendation supporting the proposed expansion bus routes by City of Mankato Transit.

**Summary:** The 2012 Greater Mankato Transit Redesign Study was completed August 01, 2012 and the hour’s neutral option was implemented August 27, 2012. Since implementation of the study’s recommendation, ridership increased from:

- 2011: 375,773
- 2012: 472,767
- 2013: 672,573

Additionally, the first four months of 2014 vs. 2013 showed continued strength in this service area, with ridership up 13.3%.

As a result of these significant gains in productivity, the Minnesota Department of Transportation awarded the City of Mankato funding to procure vehicles and sustain operations at an 80%/20% split. This funding will be targeted at two enhanced service improvements identified in the transit study. The two improvements identified are:

- Realignment of the Campus Express into a north and south route during peak service hours. This realigned service is proposed to operate Monday - Thursday, 7:30 a.m. - 6:00 p.m. during the MSU academic school year. This additional service requires the procurement of one 40 ft., class 700, heavy duty, low-floor coach bus.
- Fixed route bus service from Cherry Street to the Wickersham Health Campus. This service is proposed to operate year around, Monday – Friday, 6:30 a.m. – 5:30 p.m. This additional service requires the procurement of one, 30 ft., class 400, and medium duty low-floor bus.

Finally, the focus groups have shown strong support for implementation of both service enhancements as shown on the attached

**Attachments:**

1. Proposed Transit Expansion Maps
2. Draft Letter of Recommendation
May 15, 2014

Re: Letter of Recommendation

The Policy Board members of the Mankato / North Mankato Area Planning Organization wish to express their support for the planned bus route expansion under consideration by the City of Mankato Transit System. The two routes described below were identified as “Enhanced Service Improvements” in the 2012 Greater Mankato Transit Redesign Study; should funding become available.

**Route 1 Realignment:**  
Splitting the Campus Express into separate routes during peak hours of service, will improve frequency and passenger capacity. This service improvement is justified in an effort to alleviate overcrowding that routinely occurs on this route during peak service hours. The demonstrated need, combined with the success of implementing the transit study’s hour’s neutral option resulted in this service expansion receiving State capital and operational funding. The target date for implementation is August 25, 2014

**Route 13 – Wickersham:**  
Service to Wickersham Health Campus was identified as a desirable destination in the 2012 transit study but was not able to be implemented due to funding restrictions. However, as a result of the success of implementation of the study’s hour’s neutral recommendation, State capital and operational funding were awarded to the City of Mankato to pursue this service expansion. The target date for implementation is July 28, 2014.

On behalf of the Mankato / North Mankato Area Planning Organization, we the undersigned express our support for implementation of the Enhanced Service Improvements” identified herein.

______________________  ____________________
Mark Piepho, Chair  Date

______________________  ____________________
Paul Vogel, Executive Director  Date
AGENDA RECOMMENDATION

Agenda Heading: SP 5212-27: Veteran’s Memorial Bridge Pedestrian / ADA Compliance and Bike Trail
Item 6.6

**Agenda Item:** SP 5212-27 Veteran’s Memorial Bridge – Pedestrian / ADA Compliance and Bike Trail

**Recommendation Action(s):** Informational, solicit feedback from stakeholders

**Summary:** Decrease vehicle lane and shoulder widths and widen sidewalks to provide a shared-use trail on both sides of Veteran’s Memorial Bridge (Br # 07042) and TH 169 Bridge (Br # 52009). Replace pedestrian curb ramps and install accessible pedestrian signals (APS) in order to meet the Americans with Disabilities Act (ADA) standards.

Discussion Items:
- Preliminary design review
- Connections for transitioning trail users onto city streets
- Traffic impacts
- Functional bridge classification / design exceptions
- Lighting and maintenance
- Cost participation – city and state

**Attachments:**

None
MINUTES

Mankato Area Planning Organization
Policy Board Meeting
April 3, 2014 – 6:00 p.m.
Intergovernmental Center,
Mankato Room 10 Civic Center Plaza,
Mankato, MN 56001

A Regular Meeting of the Mankato Area Planning Organization Policy Board was held on April 6, 2014, at 6:00 p.m. in the Mankato Room of the Intergovernmental Center. Present were Mankato Area Planning Organization Members Mark Piepho, Chris Frederick, Bob Freyberg, Ryan Short, and Jack Kolars. Also present was MAPO Executive Director Paul Vogel, MAPO Transportation Planner Jake Huebsch, also in attendance were members from the Technical Advisory Committee (TAC) that included Seth Greenwood, Lisa Bigham, Al Forsberg, Mark Anderson. Others present included Glen Coudron from Minnesota Department of Transportation District 7.

Call to Order

Chair Piepho called the meeting to order at 6:00 p.m.

Motion to Approve Agenda

Mr. Frederick moved to approve the agenda. Mr. Kolars seconded the motion. The motion carried unanimously.

Approval of February 6, 2014 Minutes

Mr. Freyberg moved to approve the minutes. Mr. Short seconded the motion. The motion carried unanimously.

Old Business

Item 1. Request for Proposal for Long Range Transportation Plan Update (Informational)

Staff updated the Policy Board on the RFP solicitation. The solicitation was officially released on February 24, 2014 and the deadline to submit proposals is April 10, 2014. It is anticipated that the evaluation and selection will be completed according to the following schedule:

- 2/24/2014 Start of RFP posting for 45 Days.
- 4/10/2014 End of RFP posting / deadline for RFP submittals.
- 4/4/2014 Last date MAPO staff will answer RFP questions.
- April 2014 Evaluation and scoring of RFP submittals, notification of successful bidder.
- May 2014 Contract negotiations finalized.
- June 2014 MAPO Board, Mn/DOT, FTA approvals.
- June 2014 Notice to proceed pending execution of contract documents.
The RFP subcommittee met on March 20, 2014 to discuss the RFP review and ranking process. It is anticipated that the review committee will receive the submitted proposals by April 14th and will meet again on April 17th to review and rank proposals. Recommendations will be brought to the Policy Board in May.

**New Business**

**Item 2. Resolution Adopting the MAPO’s Title VI Plan**

As a sub recipient of federal funds administered by the Federal Transit Administration (FTA) and/or the Federal Highway Administration (FHWA) from the State of Minnesota, the MAPO is required to comply with the Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and all related regulations and statutes. The MAPO Title VI Plan that has been reviewed by MnDOT, TAC and presented to the Policy Board for approval. Mr. Freyberg motioned to recommend approval of the presented Resolution adopting the MAPO’s Title VI Plan. Mr. Kolars seconded the motion. With all voting in favor, the motion passed.

**Item 3. Public Participation Plan**

Staff updated the Policy Board on the development of the Public Participation Plan (PPP). The PPP specifically outlines the procedures to be used during the development of the Transportation Improvement Program (TIP), Long Range Transportation Plan (LRTP), Public Participation Plan, and other plans and studies as appropriate. The MAPO must provide a 45 day public comment period for the plan. Mr. Frederick motioned to recommend distribution of the Public Participation Plan and to provide a 45 day public comment period. Mr. Short seconded the motion. With all voting in favor, the motion passed. It was recommended that staff work with the local units of government to have the PPP posted on their websites.

**Item 4. Resolution Approving the Mankato Transit STIP Amendment**

Mr. Anderson from the Mankato Transit Agency stated that the projected 2015-2018 federal apportionment for the transit system is $871,510, of that amount, one half, or $435,755, is dedicated to operations and requires 50% matching funds. The remaining amount may be spent on operations or capital projects. For the purpose of Federal Transit Administration funding, examples of capital projects are bus purchases, passenger amenities, buildings and structures and preventive maintenance. The benefit to using some of the remaining federal apportionment on capital, in this case preventative maintenance and bus purchases, is that we’re only required to provide 20% in matching funds and the FTA will supply 80%. For this reason, the Mankato Transit Agency is requesting recommending approval of the Mankato Transit 2015 – 2018 STIP amendment. Mr. Frederick recommend approval of the presented resolution approving Mankato Transit STIP amendment. Mr. Kolars seconded the motion. With all voting in favor, the motion passed.
Item 5. Resolution Approving the MAPO Area STIP Projects FY2014-FY2018
Ms. Bigham provided an overview of the 2014-2018 list of projects that are in the MAPO planning boundary that are included or are recommended for inclusion in the State Transportation Improvement Program (STIP). The STIP is Minnesota’s four year transportation improvement program that identifies the schedule and funding of transportation projects by state fiscal year (July 1 through June 30). It includes all state and local transportation projects with federal highway and/or federal transit funding along with 100% state funded transportation projects.

Staff explained that before the MAPO can develop a TIP, the Long Range Transportation Plan must be completed. Until a formal TIP has been developed by the MAPO, it’s the role of the MAPO to review and acknowledge the list of projects in the STIP that are located in the MAPO planning area.

Mr. Kolars motioned to approve the presented resolution approving 2014-2018 list of projects in the MAPO Area. Mr. Frederick seconded the motion with all voting in favor the motion passed.

Item 6. Adams Street & Madison Avenue Roundabout Project Presentation (Informational)
Glen Coudron, Project Manager from MnDOT District 7, presented on the upcoming roundabout projects scheduled for construction on Highway Hwy 22 and the intersections of Adams Street and Madison Avenue. An Intersection Control Evaluation and further analysis along with public input recommended construction of multi-lane roundabouts for the Highway 22 intersections of Madison Avenue and Adams Street. Partnerships on the project include Mn/DOT, City of Mankato and Blue Earth County. Mr. Coudron presented on multilane roundabouts and also presented the project web-site www.roundaboutready.com. Mr. Coudron discussed resources and outreach that is planned to educate the public on the project.

TAC Comments
None

Policy Board Comments
Members of the Policy Board asked for an alphabet soup of acronyms. Staff will create an alphabet soup informational guide. Mr. Vogel said that Steve Clark, manager of Transit for Livable Communities’ Walking and Bicycling Program, will be in Mankato and North Mankato on June 5th to look at and provide an analysis of walking and biking in the Mankato and North Mankato area.
Adjournment
With no further business, Mr. Frederick moved to adjourn the meeting. The motion was seconded by Mr. Kolars. With all members voting in favor, the meeting was adjourned at 7:30 p.m.

Chair, Mr. Piepho
**AC - Advanced Construction**
The Federal Highway Administration authorizes eligibility of using future federal appropriations for current year Minnesota trunk highway, local road, or other projects. An Advance Construction obligation is incurred when the financing agreement is completed with FHWA. During the course of a project, advance construction project conversions are executed, which result in cash reimbursement that would have been received earlier if regular federal aid financing were used.

**ATP – Area Transportation Partnership**
Mn/DOT created ATP to emphasize greater public involvement in preparation of transportation plans and programs. There are eight ATPs in Minnesota (one for each Mn/DOT District area)

**ATIP – Area Transportation Improvement Plan**
Every year, the ATPs develop an Area Transportation Improvement Program (ATIP) which cover a minimum four-year period. ATIPs include all projects seeking federal aid highway, state trunk highway, and federal transit sources of funding.

**BRIM – Bridge Replacement and Improvement Management**

**BROS - Bridges/Off System**
A vehicular bridge owned and maintained by a county, city, or other local or regional governmental unit, and not on the MnDOT-designated highway system.

**Chapter 152- 2008 State Transportation Bridge Law**
Legislatively Mandated Bridge program is estimated at $2.5B over 10 years – $1.2B of Bonds: $600M bridge bonds + $600M other non-directed bonds – $1.3B of Mn/DOT State Road Construction Budget (State + Federal $)

**CIMS - Corridor Investment Management Strategy**
As part of the overall CIMS initiative and consistent with the Minnesota GO Vision, MnDOT provided $30 million through a competitive solicitation in 2013 to fund trunk highway projects that improve quality of life, environmental health or economic competitiveness.

**CMAQ - Congestion Mitigation and Air Quality**
The CMAQ program was implemented to support surface transportation projects and other related efforts that contribute air quality improvements and provide congestion relief.

**ELLA - Early Let Late Award**
MnDOT’s ELLA process is a tool used to manage project delivery and fluctuations in funding. This process is used on MnDOT projects only and affects both the federal and state funding targets and the State Road Construction Budget in the year of funding availability. ELLA projects are required to be smart coded in the STIP description using ELLA. ELLA projects are let in one state fiscal year (July 1 to June 30) and awarded (i.e., funds actually encumbered) in the following fiscal year.
HSIP – Highway Safety Improvement Plan
The purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-State-owned public roads and roads on tribal land.

LOI – Letter of Intent
Typically the letter of Intent is pre requisite to apply for grant or program. It’s the first step in applying through MnDOT’s Transportation Alternatives Program (TAP)

MAP-21 – Moving Ahead for Progress in the 21st Century (federal law)
MAP-21, the Moving Ahead for Progress in the 21st Century Act (P.L. 112-141), was signed into law by President Obama on July 6, 2012. Funding surface transportation programs at over $105 billion for fiscal years (FY) 2013 and 2014, MAP-21 is the first long-term highway authorization enacted since 2005.

MAPO - Mankato/North Mankato Area Planning Organization
The Mankato/North Mankato Area Planning Organization (MAPO) was established in 2012 in response to the 2010 U.S. Census, which designated the Mankato/North Mankato region as an urbanized area (metropolitan statistical area--MSA), requiring the formation of a metropolitan planning agency.

MnDOT – Minnesota Department of Transportation

MNGO – Minnesota GO
50-Year Vision for Transportation

MnSHIP – Minnesota State Highway Improvement Plan – 20 year plan
The 20-Year Minnesota State Highway Investment Plan 2014-2033 supports the guiding principles from the Minnesota GO vision and link the policies and strategies laid out in the Statewide Multimodal Transportation Plan to improvements on the state highway system.

MPO - Metropolitan Planning Organization
MPO’s are entities designated by law with the lead responsibility for the development of a metropolitan area's transportation plans and to coordinate the transportation planning process. All urban areas over 50,000 in population are required to have an MPO if the agencies spend Federal funds on transportation improvements. There are eight Metropolitan Planning Organizations in Minnesota.

NHPP – National Highway Performance Program
The purposes of the National Highway Performance Program (NHPP) are (1) to provide support for the condition and performance of the National Highway System (NHS); (2) to provide support for the construction of new facilities on the NHS; and (3) to ensure that investments of Federal-aid funds in highway construction are directed to support progress toward the achievement of performance targets established in a State's asset management plan for the NHS.
<table>
<thead>
<tr>
<th>Acronyms</th>
<th>Description</th>
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<tbody>
<tr>
<td><strong>NHS</strong> – National Highway System</td>
<td>The National Highway System (NHS) includes the Interstate Highway System as well as other roads important to the nation's economy, defense, and mobility. The NHS was developed by the Department of Transportation (DOT) in cooperation with the states, local officials, and metropolitan planning organizations (MPOs).</td>
</tr>
<tr>
<td><strong>OTST</strong> – Office of Traffic Safety and Technology</td>
<td></td>
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<tr>
<td><strong>RDO</strong> – Regional Development Organization</td>
<td>Minnesota's twelve (12) regional development commissions are key partners and technical assistance providers to the Area Transportation Partnerships (ATP) around the state. Each regional development commission is a partner in the ATP process and involved in soliciting and evaluating projects and seek to integrate regional priorities in planning and project selection. Each RDC coordinates transportation with MnDOT following a work program framework. This framework helps develop consistency yet allows for unique differences in regional transportation planning issues around Minnesota.</td>
</tr>
<tr>
<td><strong>SALT</strong> – State Aid for Local Transportation</td>
<td>SALT support the state's system of streets, roads and bridges, MnDOT distributes funds for highway maintenance and construction to counties, cities and townships based on a formula determined by the Legislature. SALT works closely with local levels of government to ensure the state maintains a safe, effective and coordinated highway network. In addition to funding support, staff from SALT provides technical assistance in highway and bridge design, construction and maintenance, authorizes grants for bridge construction, coordinates local federally funded projects and provides overall management of the state aid system.</td>
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<tr>
<td><strong>SAM</strong> – Safety and Mobility</td>
<td>The purpose of the SAM Interchange Program is to provide funding for construction of interchanges involving a trunk highway that relieve growing traffic congestion, and promote traffic safety.</td>
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<tr>
<td><strong>SRTS</strong> - Safe Routes To School</td>
<td>The federal Legislature created the SRTS program with a goal of making it safe, convenient and fun for children to bicycle and walk to school on a daily basis. An increase in walking and bicycling improves community and personal health, benefits the environment, increases safety, and helps to decrease traffic and congestion around schools.</td>
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<tr>
<td><strong>STIP</strong> – The State Transportation Improvement Program</td>
<td>The STIP is a four year transportation improvement program. The STIP identifies the schedule and funding of transportation projects by state fiscal year (July 1 through June 30). It includes all state and local transportation projects with federal highway and/or federal transit funding along with 100% state funded transportation projects. Rail, port, and aeronautical projects are included for information purposes. The STIP is developed/updated on an annual basis.</td>
</tr>
</tbody>
</table>
STP – **Surface Transportation Program**
The Surface Transportation Program includes funding for MnDOT’s minor arterial system as well as for local roads, transit, and other activities.

TAP – **Transportation Alternatives Program**
The Transportation Alternative Program includes funding for projects previously funded under the STP-Enhancement program, Safe Routes to Schools, Scenic Byways as well as other types of projects such as providing safe routes for non-drivers, and planning, designing, or constructing boulevards and other roadways largely in the right of way of former Interstate System routes or other divided highways.

TED – **Transportation Economic Development (grant program)**
The Transportation Economic Development Program is a joint effort of the Department of Transportation and the Department of Employment and Economic Development. The program’s purpose is to fund construction, reconstruction, and improvement of state and local transportation infrastructure in order to: create and preserve jobs, improve the state’s economic competitiveness, increase the tax base, accelerate transportation improvements to enhance safety and mobility and promote partnerships with the private sector.

TFAC – **Transportation Finance Advisory Committee**
The Transportation Advisory Committee was created by Gov. Dayton to develop recommendations for transportation funding, the future of Minnesota’s transportation system and potential funding sources.