



Structure moving permit application

A moving permit is required to move any structure into, out of, or within the city of Mankato.

Owner of structure: _____

Address: _____

Phone: _____ Mobile phone: _____

Email: _____

Licensed moving company: _____ License # _____

Address _____

Contact person: _____ Phone: _____ Mobile phone: _____

Date of move: _____ Time of move: _____ Duration of move: _____

Building permit # _____ Demolition permit # _____

Move from address: _____

Move to address: _____

Type of building: Residential Commercial Garage Other _____

Size of structure:

Loaded Height: _____ Width: _____ Length: _____ Square feet _____ Number of stories: _____

By accepting a structure moving permit, the applicant agrees to pay any claims for personal injury or property damage which may occur in connection with operations under the permit, and in the event any claim is made against the city of Mankato, or any department, officer, or employee thereof, through, by reason of, or in connection with any act or omission, the applicant shall defend, indemnify and hold them and each of them harmless for any claim(s).

I hereby apply for a permit and attest to the following:

- ◆ All information on this application is complete and accurate.
- ◆ All work will comply with the conditions of permit, Mankato City Code and Minnesota State Building Code.
- ◆ Work will not start without an approved permit.
- ◆ All work will be done according to plans approved by the city of Mankato when approved plans are required.
- ◆ Erosion and sediment control, when applicable, will be installed before starting work.
- ◆ I agree to repair at my own expense and to the satisfaction of the city engineer, any damage to streets, structures, signs, etc. which are caused as a result of this structure move. The work of repair may be done by the city of Mankato and costs charged to and paid by me.

Applicant signature: _____ Date: _____

Print name _____

Applicant is Owner Contractor Moving Company

Approvals: All signatures must be obtained before submitting application

	<u>Signature</u>	<u>Special Requirements</u>
Mover	_____	_____
Cable company	_____	_____
Power company	_____	_____
Telephone company	_____	_____
City parks department	_____	_____
City streets department	_____	_____
Building inspector	_____	_____
Blue Earth County Sheriff	_____	_____
Minnesota State Patrol (if necessary)	_____	_____
City engineer	_____	MSP Permit # _____

Requirements: Map showing planned movement route Signatures
 \$1000.00 Deposit (for structures over 12' wide)

Submit registration form and attachments to 311 customer service staff at the Intergovernmental Center, 10 Civic Center Plaza, Mankato, MN, 56001, or email to 311@mankatomn.gov.

Fee (applied when issued): \$150 Structures larger than 12 feet high and 12 feet wide

Instructions for structure moving permit

A moving permit is required to move any structure into, out of, or within the city of Mankato. A moving permit cannot be issued until all required approvals and notifications have been completed.

Conditions of permit:

1. **A structure inspection must be completed prior to issuance of moving permits.**
 - a. Building destination within city limits: The building must be inspected and approved by a city building inspector, a site plan submitted, and building permit issued.
 - b. Building destination outside city limits: The foundation must be inspected and a demolition permit issued.
2. **Permission for movement** over roads other than city streets must be obtained from authorities under whose jurisdiction such roads come.
3. **Condition of structure:**
 - ◆ Building must not be in such state of deterioration or disrepair, or structurally unsafe, that it would constitute a danger to persons or property in the city.
 - ◆ Building must not be structurally unsafe or unfit for the purpose for which moved, if the destination is within the city.
 - ◆ The building must not be in substantial variance with either the established or expected pattern of building development within the destination neighborhood. Comparative age, bulk, architectural style and quality of construction of both the building to be moved and the existing buildings shall be considered.
4. **Payment of taxes.** It is unlawful to move any building (including a manufactured home) if the point of origin and/or destination is within the city, regardless of the route of movement, without having paid in full all real and personal property taxes, special assessments, and municipal utility charges due on the premises of origin, and filing written proof of such payment with the city.
5. **Appropriate utilities and government agencies must be notified.** Before permit will be issued, verification signatures are needed for disconnection of cable, telephone, sewer, water, and gas; and route approval by Public Safety - Police, City Engineer, and overhead wire service companies. Once the permit is issued the applicant will have a one week window to move the house as requested in the application. The applicant will be required to contact Mankato Public Safety 24 hours in advance of the proposed moved date and time in addition to any other individuals/companies as noted on the special requirements of the permit.
6. **Structures over 12 feet wide shall be moved only by state licensed moving contractors.** Contact the State of Minnesota at 651-366-3680 to obtain the names of those contractors. A permit may be issued to the building owner if building is less than 12 feet wide.
7. **Requirements for moving vehicle:**
 - ◆ Proof of insurance is required.
 - ◆ A police escort or a certified pilot/escort driver (in accordance with MN Statute 7455), may be required. Coordinate with city of Mankato engineering staff to determine if escort is necessary.
 - ◆ Moving equipment must be mounted on pneumatic tires.
 - ◆ Load limit is not to exceed any state, county, or local laws.
 - ◆ No movement shall be made when roads are soft, wet, slippery, or if visibility is poor.
 - ◆ No movement is allowed on holidays or holiday weekends.
 - ◆ Movement shall be during daylight hours only unless specifically stated otherwise on application and approved.
 - ◆ Comply with all rules posted on bridges or underpasses over or under where travel is planned and assume all risks relative thereto. No signs, guard rails, or other city or private property shall be moved unless written authority is given.
 - ◆ Red, yellow, or orange flags at least 18 inches square must be placed at the extreme tip of the overhang when a vehicle or its load exceeds 9 feet in length.
8. **Completion of application.** Application needs to be completed SEVEN working days before the structure is to be moved.

Fee schedule

Commercial or residential buildings larger than 12 feet high and 12 feet wide: \$150

Damage deposit: Structures over 12-feet wide require a minimum \$1,000 damage deposit prior to moving.

Structure moving permit contacts

Cable

Charter Communications
1724 Madison Ave.
Contact: Brian Oviatt @ 507-469-0256
Brian.Oviatt@Charter.com

Telephone and Cable

Consolidated Communications
2730 Third Avenue
Contact: Justin Grev @ 507-386-3606
Justin.Grev@consolidated.com

Power

Xcel
210 Lime Street
P.O. Box 1090
Phone: 507-387-9622
Contact: Tim Carriveau @ 507-387-9683
Timothy.J.Carriveau@xcelenergy.com

Benco Electric Coop
20946 549th Avenue
P.O. Box 8
Contact: Mike Heidemann @ 507-240-1101
mheidemann@benco.coop

City Parks

Public Works Center
501 South Victory Drive
Contact: Ashley Steevens
Phone: 507-720-1381 Mobile: 507-340-4933
asteevens@mankatomn.gov

City Streets

Public Works Center
501 South Victory Drive
Contact: Brad Swanson
Phone: 507-387-8651 Cell: 507-381-6603
bswanson@mankatomn.gov

Building Inspector

Intergovernmental Center
10 Civic Center Plaza
Contact city staff @ 311 or 507-387-8600
Fax: 507-387-8620
311@mankatomn.gov

Public Safety (Notify 4 hours prior to approved move)

Public Safety Center
710 South Front Street
Contact: Cheryl Lindquist @ 507-387-8735
Fax: 507-387-4929
clindquist@mankatomn.gov

Blue Earth County Sheriff

(Performs escort within city limits)
401 Carver Road
Contact: Paul Barta @ 507-304-4807
Paul.Barta@blueearthcountymn.gov

Minnesota State Patrol

Mankato District
2171 Bassett Drive
Phone: 507-344-2750
Contact: Jeremy Geiger @ 507-344-2760

Public Works Director

Intergovernmental Center
10 Civic Center Plaza
Phone: 507-387-8640
Contact: Jeff Johnson @ 507-387-8640
jjohnson@mankatomn.gov